



NEW ZEALAND GRASSLAND ASSOCIATION

Journal of New Zealand Grasslands

Publication Ethics and Malpractice Statement

1. Editorial Board

- The *Journal of New Zealand Grasslands* (JoNZG) has an editorial board or other governing bodies whose members are recognized experts in the field. The full names and affiliations of the members are provided on the journal's Web site.

<https://www.nzgajournal.org.nz/index.php/JoNZG/about/editorialTeam>

- contact information for the editorial office is available on the journal's Web site: <https://www.nzgajournal.org.nz/index.php/JoNZG/about/contact>

2. Authors and Authors responsibilities

- Any fees or charges that are required for manuscript processing and/or publishing materials in the journal are clearly stated before authors begin preparing their manuscript for submission.

<https://www.nzgajournal.org.nz/index.php/JoNZG/about/submissions>

- Authors are obliged to participate in peer review process.

<https://www.nzgajournal.org.nz/index.php/JoNZG/about/submissions>

- All authors have significantly contributed to the research.

<https://www.nzgajournal.org.nz/index.php/JoNZG/about/submissions>

See authorship criteria section

- All authors are obliged to provide retractions or corrections of mistakes.

<https://www.nzgajournal.org.nz/index.php/JoNZG/about/submissions>

<https://www.nzgajournal.org.nz/index.php/JoNZG/libraryFiles/downloadPublic/14>

- List of references

<https://www.nzgajournal.org.nz/index.php/JoNZG/about/submissions>

See authorship criteria section

- List financial support.

Request provided on the manuscript template

- Forbidden to publish same research in more than one journal.

<https://www.nzgajournal.org.nz/index.php/JoNZG/about/submissions>

See Plagiarism/Duplicate publication section

3. Peer-review process

- All of the Journal's content is subjected to peer-review and is clearly described on the Journal's Web site: See <https://www.nzgajournal.org.nz/index.php/JoNZG/about> and <https://www.nzgajournal.org.nz/index.php/JoNZG/about/submissions>
- Peer-review is defined as obtaining advice on individual manuscripts from reviewers' expert in the field.
- Reviewers should have no conflict of interest.
Reviewers are asked to complete a conflict of interest form before agreeing to review.
- Judgments should be objective.
Reviewers are supplied with a review form that deals with this issue.
- Reviewers should point out relevant published work which is not yet cited.
Reviewers are supplied with a review form that deals with this issue.
- Reviewed articles should be treated confidentially.
Reviewers are supplied with a review form that deals with this issue.

4. Publication ethics

- Publishers and editors shall take reasonable steps to identify and prevent the publication of papers where research misconduct has occurred.
 - In no case does the JoNZG or its editor encourage such misconduct, or knowingly allow such misconduct to take place.
 - In the event that the Journal's publisher or editor are made aware of any allegation of research misconduct the publisher or editor shall deal with allegations appropriately.
 - The Journal has guidelines for retracting or correcting articles when needed.
 - The publishers and editor are willing to publish corrections, clarifications, retractions and apologies when needed.
- See <https://www.nzgajournal.org.nz/index.php/JoNZG/libraryFiles/downloadPublic/14> for details.

5. Copyright and Access

- Copyright and licensing information is clearly described on the Journal's Web site.
Copyright statement provided for each published paper; see <https://www.nzgajournal.org.nz/index.php/JoNZG/article/view/385> as an example.

- The way(s) in which the journal and individual articles are available to readers and whether there are associated subscriptions, or pay-per-view fees is stated.

<https://www.nzgajournal.org.nz/index.php/JoNZG/about>

6. Archiving

- The Journal's plan for electronic backup and preservation of access to the Journal content in the event that the JoNZG is no longer published is clearly indicated.

<https://www.nzgajournal.org.nz/index.php/JoNZG/information/librarians>

Further principles of transparency and best practice:

7. Ownership and management

- Information about the ownership and/or management of the JoNZG is clearly indicated on the journal's Web site.

<https://www.nzgajournal.org.nz/index.php/JoNZG/about>

- The publisher of the JoNZG does not use organisational names that would mislead potential authors and editors about the nature of the journal's owner.

<https://www.nzgajournal.org.nz/index.php/JoNZG/about>

8. Web site

- The Journal's Web site, including the text that it contains, demonstrates that care has been taken to ensure high ethical and professional standards.

<https://www.nzgajournal.org.nz/index.php/JoNZG/index>

9. Publishing schedule

- The periodicity at which the Journal publishes is clearly indicated.

<https://www.nzgajournal.org.nz/index.php/JoNZG/about>

and <https://www.nzgajournal.org.nz/index.php/JoNZG/issue/archive>

10. Name of journal

- The Journal name is unique and not be one that is easily confused with another journal or that might mislead potential authors and readers about the Journal's origin or association with other journals

<https://www.nzgajournal.org.nz/index.php/JoNZG/about>

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